

Webinar on

How To Get Control of Your Day, Life & Career - Time Management & So Much More

Learning Objectives

- Adopt the 3 questions every organization needs to ask to ensure productivity*
- Understand the #1 reason why most people are not as successful as they could be*
- Identify your real priorities, the most important tasks you should be doing*
- Understand and handle all the time wasters that rob you of productivity*
- Utilize the templates to effectively measure and manage your priorities and time*
- Learn the traits and habits of successful business leaders that drive their results, by what you measure and manage*



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- Learn how to stay organized by controlling meetings and having measurable goals!*
- Learn why employees are not productive and how to eliminate that bottleneck*
- Understand the value and power of Prime Time and "To Do" lists*
- Adopt the series of questions that will move you to becoming more productive*
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This session combines the best of time management strategies with the best attributes of leadership to create tackle your #1 enemy in the workday - lack of time.

PRESENTED BY:

As an international event speaker, coach, MC, and author, Bruce Lee brings the experience of solid business leadership and entrepreneur /ownership background from a good cross-section of the industry for 40 + years.

On-Demand Webinar

Duration : 90 Minutes

Price: \$200

Webinar Description

Tackle Your #1 Enemy – Lack of Time!

This session combines the best of time management strategies with the best attributes of leadership to create tackle your #1 enemy in the workday - lack of time. Learn to take control of your day, life and career by moving from reactive to proactive. The bottom line – moving your career ahead by actually doing all the important, tasks demanded of you - at the right time.

Get more done, in less time, with less stress, to improve your productivity at work and home. This is how to stay focused when everything and everyone around you does not understand what really drives performance in an organization that creates the desired productivity. Learn how to get and stay organized, by why you need to control all meetings and why you should have goals! This presentation comes with 4 templates to help you achieve better results.



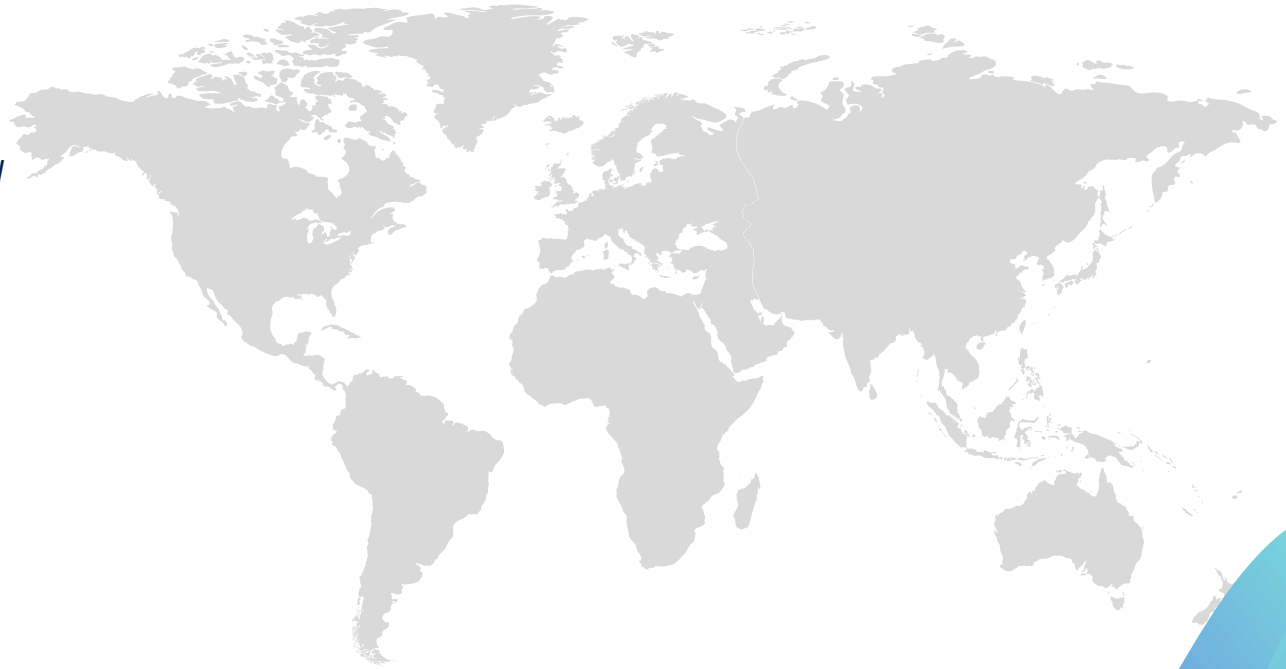
Work can be chaotic and seem out of control. Constant demands on you to do more with less, take on new responsibilities, clean up old projects, create new products for the marketplace, update the marketing materials, support and discipline employees, and learn all the ins and outs of social media...and the list goes on.

The question is, how do you get control and stay on top if it all. In this information loaded session, you will get the answer to the steps and tools to re-invigorate you and support a productive, motivated and highly effective workplace environment.



Who Should Attend ?

This webinar is appropriate for those who struggle to get control of their workload, their schedule and the expected results that have to deliver. This is appropriate for you as an individual to share after with your team to keep them on track, engaged and inspired. Improve goals, quality results, eliminate roadblocks and productivity obstacles.



To register please visit:

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